

Photographic Evidence

Photographic ID	Name & Address	Name & Date of Birth
Passport – any nationality <i>(must be in date for Disclosure Scotland application)</i>		✓
Photo Driving Licence acceptable (please note the paper counterpart of a driving licence is no longer valid). Please also note that the licence can be Full or Provisional. <i>(If a driving licence is provided for verifying name and date of birth, then a second different document is required to provide proof of address)</i>	✓	✓
Work Permit/Residence Card/Visa***		✓
National ID Card/ Valid Photo Identity Card- must be EU and current		✓
UK Firearms license		✓
HM Forces ID card (UK)		✓
National Entitlement Card		✓
Asylum Registration Card		✓

* Documentation must be less than 3 months old

** must be issued within the last 12 months

*** must be within valid period.

Non Photographic Evidence

ID TYPE	Name & Address	Name & Date of Birth
Full UK Birth certificate <i>If a Birth Certificate is being provided this MUST be accompanied by a marriage certificate or other for proof of current name, if surname differs from that on Birth Certificate</i>		✓
Driving licence - paper copy is valid if issued before 1998 and if to verify the address it matches their current address. The paper copy can be Full or Provisional.	✓	✓
Adoption Certificate [Channel Islands, Isle of Man, Republic of Ireland]		✓
Marriage certificate/Civil Partnership Certificate		✓
Non-original UK birth certificate (copy certificate issued from registrar) (issued after 12 months of date of birth, full or short form acceptable)		✓
Certificate of British Nationality		✓
Examination certificate (e.g. GCSE, NVQ)		✓
Council Tax bill**	✓	
P60 statement**	✓	✓
Utility bill (electricity, gas, water, telephone – including mobile phone contract/bill)*	✓	
Valid TV licence**	✓	
Credit card statement*	✓	

Non Photographic Evidence

ID TYPE	Name & Address	Name & Date of Birth
Store card statement*	✓	
Mortgage statement**	✓	
Current insurance certificate	✓	
Letter from a Head Teacher*	✓	
Child benefit book**	✓	
Current vehicle registration document	✓	
Mail order catalogue statement*	✓	
Court summons*	✓	

ID TYPE	Name & Address	Name & Date of Birth
Addressed payslip*	✓	✓
Personal correspondence or a document from a Government Department*	✓	✓
Bank or Building Society Document**	✓	
Financial statement e.g. pension, endowment, ISA **	✓	
Current Mobile phone bill*	✓	

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Please note that an individual's Disclosure Scotland certificate/PVG Certificate is not an acceptable document.